

By-Law III: Officers

- (1) The Society shall have the following Officers:
 - (a) **President.** The President shall oversee the organisation and management of the Society as a whole; ensure the Officers' accountability to members, each other, and the Students' Union; and represent the Society to all external interests.
 - (b) **Secretary.** The Secretary shall oversee the administration of the Society: taking minutes at General Meetings and Meetings of the Officers; maintaining the register; and leading on the Society's democratic processes.
 - (c) **Treasurer.** The Treasurer shall oversee the finances of the Society, set the Society's budget, and maintain accounts of the Society's income, property, and expenditure.
 - (d) **Events Secretary.** The Events Secretary shall provide social and cultural pursuits for the Society's members on a large scale, such as Balls, sojourns, and theatre trips. He or she shall also support, and be supported by, the Social Secretary in the promotion and maintenance of the overall Society ethos.
 - (e) **Social Secretary.** The Social Secretary shall provide social and cultural pursuits for the Society's members on a smaller scale, such as nights out. He or she shall also support, and be supported by, the Events Secretary in the promotion and maintenance of the overall Society ethos.
 - (f) **Welfare Officer.** The Welfare Officer shall provide pastoral support to the Society's members, and co-ordinate the Society's activities with the work of the Students' Union's course representatives.
 - (g) **Publicity Officer.** The Publicity Officer shall communicate the Society's activities to members and to the Students' Union.
 - (h) **Sports Secretary.** The Sports Secretary shall provide sporting pursuits for the Society's members, including the organisation of the IntraMural sports teams and their training.
 - (i) **Ordinary Members.** The Ordinary Members shall work to represent and further the Society and its members to the other Officers, the Students' Union, and any other organisations.
- (2) There shall be such number of Ordinary Members as a General Meeting may decide.
 - (a) In order to develop corporate feeling amongst members of all years of study, the Ordinary Members shall usually include one postgraduate student and one undergraduate student in their first year of study.
- (3) An Officer shall cease to hold office if he or she:
 - (a) Ceases to be a Full member of the Society.

- (b) Resigns by notice to the Society, but only if at least three Officers will remain in office when their resignation is to take effect.
- (c) Is removed from office in accordance with these By-Laws.